

**Heart Consciousness Church
Harbin Hot Springs**

Date: _____

Employment Application

Name _____

Address _____

Phone _____ Email _____

Are you at least 18 years of age? _____

Are you legally authorized to work in the United States? YES _____ NO _____

Driver's License# _____

Is there any information we would need about your name or use of another name for us to be able to check your work record? YES _____ NO _____

Required Information: Please check the appropriate box for each question.

A conviction will not necessarily disqualify you from consideration for employment. The Heart Consciousness Church may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to any job you may be offered. A conviction is any plea of guilty or no contest, or a verdict of guilty, Do not include traffic offenses, juvenile offenses, expunged or sealed offenses, or any marijuana convictions under California Health & Safety code section 11361.5.

Have you ever been convicted of a felony or misdemeanor offense by any court in California ? Yes _____ No _____

Have you ever been convicted of a felony or misdemeanor offense in another State? Yes _____ No _____

Last Address/ Landlord Reference

Name of Landlord _____

Address _____

Phone _____ Dates from/to _____

I understand that the employer follows an employment-at-will policy, in that the employer or I may terminate my employment any time, or for any reason consistent with applicable state or federal law. I understand that this application is not a contract of employment. I understand that to be employed I must be lawfully authorized to work in the United States, and I must show the employer documents that will prove this if I am offered the job.

I understand that the employer will investigate my work and personal history and verify data given on the application, on related papers, and in interviews. I authorize all individuals, schools and firms named within and on the attached sheets to provide any information requested about me, and I release them from all liability for damage in providing this information.

I certify that all the statements in this application are true and understand that any falsification or willful omission shall be cause for dismissal or refusal of employment.

Signature

Date

Please include on a separate sheet the following:

(Without these attachments we will not be able to process your application)

1. **Work history:** list your present or most recent employer first. Account for all times during the past ten years, including periods of unemployment. Include military and major volunteer experience. If you held significantly different positions with the same employer, list each separately. Include employer's name, job title & duties, dates, & reason for leaving.
2. **Education & Training:** list name & address of institution, # Yrs. Completed & any degrees obtained
3. **Work References:** please provide references from your *last two* jobs. Be sure to include the name & title, address & phone number
4. **Personal References:** please provide information about two persons who know you well. Include name, address and phone number